

**EASTERN COUNTIES REGIONAL LIBRARY
INFORMATION MEETING: THURSDAY, May 16, 2024**

PRESENT: Clair Rankin (Chair), Cllr. Claude Poirier, Mayor Ron Chisholm, Cllr. Blaine MacQuarrie, Cllr. Courtney Mailman, Wanda MacDonald

IN ATTENDANCE: Laura Emery, Chief Librarian/Secretary to the Board; Janet Ayles, Deputy CEO

REGRETS: Cllr. Janet Peitzsche

1. Welcome – Land Acknowledgement

Clair Rankin called the meeting to order at 5:06 p.m. and read the Land Acknowledgement.

2. Approval of the Agenda

Motion 49: Poirier/Chisholm. Approved. That the agenda be approved.

3. Minutes of the April 18, 2024 meeting

Motion 50: Chisholm/Mailman. Approved. That the minutes of the April 18, 2024 meeting be approved.

4. Business arising

There was no business arising from the minutes.

5. Financial updates

a) Summary financial information

b) Income statement

C) Bequests summary

Laura highlighted the new Donation and Bequest report. This report will provide information to the board on the bequests we have currently and any related updates or adjustments.

Motion 51: MacQuarrie/Chisholm. That we accept the income statement to March 31, 2024 as presented.

6. 2024-2025 Draft Budget

Laura reviewed the draft budget. There have been some minor changes in this iteration, including additional repair expenses for both vehicles.

Motion 52: Chisholm/MacDonald. Approved. That the 2024-2025 budget be approved.

7. CEO Report

Laura provided highlights from the CEO report including the Library Funding Review Committee.

Courtney asked if we could add Nepalese as a language for the website translations. Laura will look into adding the language.

8. Van update

The van we ordered in June 2023 has no build date. It's listed as on order with a clean build, but have no timeline. Laura proposed that if a van becomes available for purchase, she be given authorization to purchase up to a \$85,000 without coming back to the board. She could call an emergency meeting instead, but with a municipal election coming up, ECRL may be without a full board potentially until municipalities can meet and appoint a representative.

Motion 53: Chisholm/Poirier. Approved. That we provide the CEO authority to purchase a van up to the value of \$85,000.

10. Library Reports

The renovations for St. Peter's Library are expected to go to tender in August or September.

The Petit de Grat renovations are on track and possibly finishing in the next week. Once work is completed, operations will move back into the library.

12. Date of next Regular Board meeting and AGM – June 13, 2024

13. Adjournment

Motion 54: Chisholm. Approved. That the meeting be adjourned at 6:19 pm.