

**EASTERN COUNTIES REGIONAL LIBRARY
INFORMATION MEETING: THURSDAY, Sept 21, 2023**

PRESENT: Cllr. Courtney Mailman (Acting Chair), Cllr. Claude Poirier, Cllr. Debbie King, Cllr. Janet Peitzsche, Bill Greenlaw (via Zoom)

IN ATTENDANCE: Laura Emery, Chief Librarian/Secretary to the Board; Patricia McCormick, Deputy Chief Librarian

REGRETS: Chair Clair Rankin, Cllr. Blaine MacQuarrie

1. Welcome – Land Acknowledgement

A discussion was held regarding quorum. It was decided that four board members out of seven was a majority of the Board and met the requirements for quorum. Counsellor Courtney Mailman called the meeting to order at 5:10 pm. Claude Poirier read the land acknowledgement in French.

2. Approval of the Agenda

Motion 6: King/Poirier. Approved. That the agenda be approved.

3. Minutes of the April 20, 2023 meeting

Motion 7: King/Poirier. Approved. That the minutes of the June 15, 2023 meeting be approved.

4. Business arising

We have put an order and deposit in for a new Ford Transit van but we have no date for delivery.

5. Financial Report

a) Summary Financial Information

Laura explained the newly developed document: Summary Financial Information. The document is designed to provide information on how much has been spent of our current budget.

b) Income statement to August 31 31, 2023

Laura took questions on the income statement.

Motion 8: Poirier/King. Approved. That the income statement to August 31, 2023, be accepted.

c) Grants overview

Laura introduced and explained a new document that presents an overview of the status of each of our existing grants.

6. CEO report

a) Summer 2023 public services report

Laura is working on a facility grant for repair work on the building. She has contacted an architect for consultation regarding the building. Bill suggested Laura send him information about what we need to get done to see if Public Works can provide assistance. Laura will send the draft RFP to Bill. Grants for accessibility may also be available for the replacement of the ramp.

Board members were asked to review the annual report for discussion and approval at the next meeting.

Laura is working with Michelle Greencorn, the Public Services Manager, on a programming strategy to roll out in the spring of 2024. The plan includes an ongoing calendar of events on the website, as well information posted on social media.

7. Annual report draft approval

8. EDI

a) Next steps

Laura is looking for input on how to move forward with EDI learning. Courtney has suggested presentations by community groups. If anyone has suggestions who we could invite, let Laura know. Courtney inquired about materials in the library for “Every Child Matters” and Indigenous reading materials. Laura has been working on a book order for diverse children titles to improve our library collections.

9. Library Reports

Courtney mentioned that the day camp kids in Sherbrooke went to the library and got library cards.

10. Date of next Meeting - The next meeting will be held on Thursday, October 19, 2023 at 5 p.m.

17) Adjournment

Motion 9: Poirier/King. Approved. That the meeting be adjourned at 5:50 pm.