

**EASTERN COUNTIES REGIONAL LIBRARY  
INFORMATION MEETING: THURSDAY, January 16, 2025**

**PRESENT:** Clair Rankin (Chair), Cllr. Claude Poirier, Mayor Ron Chisholm, Warden James Fuller, Cllr. Susan Cashin, Cllr. Blaine MacQuarrie, Wanda MacDonald

**IN ATTENDANCE:** Laura Emery, Chief Librarian/Secretary to the Board; Amanda Campbell- Director, Collections & Technology, Michelle Greencorn-Director, Communications and Engagement, Carlee Ryan-Director, Human Resources and Finance

**REGRETS:** Lois Ann Dort

**1. Welcome – Land Acknowledgement**

Clair called the meeting to order at 5:01 p.m. and read the Land Acknowledgement. Introductions of Board members were carried out.

**2. Approval of the Agenda**

**Motion 73: Chisholm/Poirier. Approved. That the agenda be approved.**

**3. Minutes of the September 26, 2024 meeting**

**Motion 74: Chisholm/MacQuarrie. Approved. That the minutes of the September 26, 2024 meeting be approved.**

**4. Board Orientation**

- a) **Board Book-** Laura handed out the Welcome Package to new members
- b) **Introduction to Management Team-** The management team introduced themselves and their role
- c) **ECRL Services-** reference list for board members covering the services offered by ECRL.
- d) **Board members toured the facility.**

**5. Financial update**

- e) **Financial report**
- f) **Income statement**
- g) **Grants overview**
- h) **Bequests report**

**6. CEO report**

- i) **ECRL Reorganization Report 2025-01-09**
- j) **CEHPL org chart**
- k) **Human Resources Committee work**

## **7. Election of Officers**

**a) Vice Chair- Blaine MacQuarrie nominated Ron Chisolm. Ron accepted the nomination for Vice Chair.**

**Motion 75: Poirier. Approved. That the nomination for Vice-Chair be approved.**

**b) Treasurer- Ron Chisholm volunteered.**

## **8. Human Resources Committee Member Appointment**

**James Fuller volunteered.**

## **9. Advocacy correspondence – Minister/MLAs**

**Motion 76: Poirier/Chisholm. Approved. That when the draft letter is finalized and reviewed by board the letter will be sent to the Minister/MLA.**

## **10. Library Reports**

- New accessible doors being installed at the Sherbrooke Library.
- Port Hawkesbury Library needs some new furnishings and needs refresh of the family/children's area.
- St. Peters new location underway.
- Cost information has been sent to the municipality for the new Whycocomagh location.

**11. Date of next meeting- Next meeting date is February 20, 2024**

## **12. Adjournment**

**Motion 77: Chisolm. Approved. That the meeting be adjourned at 6:41 pm.**