

**EASTERN COUNTIES REGIONAL LIBRARY  
INFORMATION MEETING: THURSDAY, March 6, 2025**

**PRESENT:** Clair Rankin (Chair), Mayor Ron Chisholm, Warden James Fuller, Cllr. Susan Cashin, Lois Ann Dort (via Zoom)

**IN ATTENDANCE:** Laura Emery, Chief Librarian/Secretary to the Board; Carlee Ryan-Director, Human Resources and Finance

**REGRETS:** Cllr. Claude Poirier, Wanda MacDonald, Cllr. Blaine MacQuarrie,

**1. Welcome – Land Acknowledgement**

Clair called the meeting to order at 5:06 p.m. and read the Land Acknowledgement.

**2. Approval of the Agenda**

**Motion 78: Chisholm/Fuller. Approved. That the agenda be approved.**

**3. Minutes of the January 16, 2025, meeting**

**Motion 79: Chisholm/ Cashin. Approved. That the minutes of the January 16, 2025, meeting be approved.**

**4. Financial update**

- a) Financial report
- b) Income statement
- c) Grants overview

**5. Human Resources Committee**

**Motion 80: Fuller/Chisholm. Approved. That we move in camera to discuss the following items:**

- a) Director, Communication and Engagement Position
- b) ECRL Directors Compensation review

**Motion 81: Chisholm/Dort. Approved. That we move out of camera.**

**Motion 82: Chisholm/Fuller. Approved. To approve the Director, Communication and Engagement permanent position.**

**Motion 83: Fuller/Dort. Approved. To approve the ECRL Directors compensation proposal.**

**6. CEO report**

**a) Accessibility Plan approval**

**Motion 84: Dort/Cashin. Approved. That the Accessibility Plan be approved as presented.**

**b) Strategic Planning update**

**7. Regional Office Facility Planning Discussion**

- d) LMMW Group Ltd proposals**
- e) Listing Regional Office facility**

**Motion 85: Chisolm/Cashin. Approved. That we move in camera to discuss listing the Regional Office facility.**

**Motion 86: Chisholm/Fuller. Approved. That we move out of camera.**

**Motion 87: Cashin/Chisholm. Approved. That the CEO begin contacting real estate agents and investigating selling the facility.**

**8. Library Reports**

**9. Adjournment**

**Motion 88: Chisholm/Cashin. Approved. That the meeting be adjourned at 6:14 pm.**